



## CSC Membership Transfer Application

**“CSC is committed to delivering progressive education, certification, publications and professional networking opportunities for the design + construction community.”**

Membership in CSC is on an individual basis. CSC does not allow for the transfer of membership from one individual to another without the written consent of the current member. The completion of this form is the **responsibility of the individual or organization** making the request for a transfer of membership. Transfers are only permitted if the current member is leaving or left the employ of the organization that paid for the membership.

This form **must** be signed by the current member. CSC will not provide a replacement copy of the CSC Membership Directory for membership transfers. Transfers will not be accepted from October 1 to December 31, as this is member renewal time.

**Information of the individual making the request for the transfer of membership:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Title: \_\_\_\_\_ Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Name of new member if different from above: \_\_\_\_\_  
 (NOTE: the new member must complete a membership application form to complete the transfer, the form can be found at [www.csc-dcc.ca](http://www.csc-dcc.ca) )

**X** \_\_\_\_\_ Date: \_\_\_\_\_  
**IMPORTANT ►** Signature of individual making the request.

**Current member information:** First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**IMPORTANT:** By signing this document, you agree to allow CSC to transfer your membership as directed by the individual or organization, indicated above, making this request for transfer of your membership

**X** \_\_\_\_\_ Date: \_\_\_\_\_  
**IMPORTANT ► CURRENT MEMBER SIGNATURE**

FEE: A fee of \$50 is applicable to transfer a membership.

PAYMENT METHOD:     CHEQUE (enclosed)     MASTERCARD     VISA     AMERICAN EXPRESS  
 Card Number: \_\_\_\_\_ Expiry: \_\_\_\_\_ Security Code: \_\_\_\_\_

Card Holders Name (PLEASE PRINT): \_\_\_\_\_ Card Holder Signature: \_\_\_\_\_

CSC reserves the right confirm any information provided on this form for accuracy and may decline to transfer the membership if deemed appropriate. A completed CSC membership application form is required for all new or transferred members, the form can be found at [www.csc-dcc.ca](http://www.csc-dcc.ca).